

Environmental Policy

Heritage Envelopes Ltd and Bestpac UK Ltd recognise their responsibilities toward the environment and this policy is issued as a statement of management and employee commitment to minimising the environmental impact of their business activities

Heritage Envelopes Ltd, and Bestpac UK Ltd, are committed to ensuring effective management of all activities that have the potential to affect the environment by:

- Assessing their activities and operations to identify the significant aspects that have the potential to impact on the environment.
- Controlling all significant environmental aspects.
- Commitment to complying with all relevant environmental legislation and regulations and to other requirements to which the organisations subscribe.
- Continual improvement of environmental performance by building environmental considerations into the decision making process and methods of operation, to minimise environmental impact and prevent pollution.
- Setting and publishing clear environmental objectives and targets to monitor environmental performance results and to ensure that targets are met.
- Ensuring that all of their operations and activities are covered by this policy and that the policy is implemented, maintained and communicated to all employees.
- Commitment to the introduction, and maintenance of, ISO14001:2015 as a system for management of environmental matters.
- Commitment to continual improvement of the environmental management system.
- Provision of certified sustainable sourced paper through PEFC licence registration PEFC 16-33-1779. Certification Registration Code SA-PEFC/COC-004413.
- Compliance with PAS 2020 Level 3 for paper and print environmental performance to Direct Mailing.
- Ensuring that this policy is communicated to all people working under the control of the company.

This policy is maintained and reviewed at least annually to ensure continual suitability and that any changes in our organisation, arrangements, scope of operations and our working practices are considered.



Mark Sears
Chief Executive Officer

Reviewed and approved: 13th September 2021

Review Date Due: 13th September 2022